**MADISON \_\_\_\_\_ ATHLETIC DEPARTMENT**

**HEAD COACH EVALUATION**

NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SCHOOL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ASSIGNMENT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Rating Scale: The rating scale is a 1-5 continuum, e.g., “1” indicates that the coach is performing duties in a unsatisfactory manner, “3” indicates performance standards are being met and the coach is performing duties in a satisfactory manner, “5” indicates that the coach significantly exceeds performance standards. “N/A” indicates that the criteria is not applicable.

**A. ADMINISTRATION**

1. Care of equipment (issue, inventory, cleaning, etc.) 1 2 3 4 5 N/A
2. Organization of staff (understands line of authority) 1 2 3 4 5 N/A
3. communication with athletic director
4. communication with assistants
5. cooperation with faculty and staff
6. Keeps athletic director informed of any problems before, during 1 2 3 4 5 N/A

or after all sporting events.

1. Adherence to school philosophy and policies 1 2 3 4 5 N/A

(eligibility reports, inventories, budgets, rosters, pre-post reports)

1. Understands and follows rules and regulations of the WIAA 1 2 3 4 5 N/A
2. Public relations (report and inform media, etc.) 1 2 3 4 5 N/A
3. Supervision (locker and training rooms, before and after practice) 1 2 3 4 5 N/A
4. Appropriately delegates authority 1 2 3 4 5 N/A
5. Manages budget 1 2 3 4 5 N/A
6. Makes recommendations for athletic awards and participates 1 2 3 4 5 N/A

in selection of recipients.

1. Is appropriately dressed at practices and games 1 2 3 4 5 N/A
2. Provides supervision and control on bus trips 1 2 3 4 5 N/A
3. Is cooperative in sharing facilities 1 2 3 4 5 N/A
4. Works with and shows interest in middle school programs 1 2 3 4 5 N/A

**B. SKILLS**

1. Knowledge of fundamentals 1 2 3 4 5 N/A
2. Presentation of fundamentals 1 2 3 4 5 N/A
3. Conditioning 1 2 3 4 5 N/A
4. Game preparation 1 2 3 4 5 N/A
5. Prevention and care of injuries (follow-up with parents) 1 2 3 4 5 N/A
6. Participates in activities that foster professional growth and 1 2 3 4 5 N/A

development (clinics, seminars…)

1. Innovative in using new coaching techniques and ideas in addition to 1 2 3 4 5 N/A

sound, already proven methods of coaching.

**C. RELATIONSHIPS/COMMUNICATION\_**

1. Enthusiasm
2. for working with student 1 2 3 4 5 N/A
3. for working with staff (support of other programs) 1 2 3 4 5 N/A
4. for working with academic staff 1 2 3 4 5 N/A
5. for the sport itself 1 2 3 4 5 N/A
6. Discipline
7. firm but fair 1 2 3 4 5 N/A
8. consistent 1 2 3 4 5 N/A
9. Communication with players
10. individual 1 2 3 4 5 N/A
11. as a team 1 2 3 4 5 N/A
12. Respects and supports other coaches and athletes 1 2 3 4 5 N/A
13. Develops rapport with other teachers, coaches, and administrators 1 2 3 4 5 N/A
14. Motivates staff and players 1 2 3 4 5 N/A
15. Cooperates and communicates with parents during the sports season 1 2 3 4 5 N/A
16. Shows an interest in athletes in off-season activities

and classroom efforts 1 2 3 4 5 N/A

**D. RELATED COACHING RESPONSIBILITIES**

1. Appearance of team on the field and floor 1 2 3 4 5 N/A
2. Execution of the team on the field and floor 1 2 3 4 5 N/A
3. Attitude of the team 1 2 3 4 5 N/A
4. Shows proper sideline conduct at games toward players, 1 2 3 4 5 N/A

officials, fans, etc.

1. Maintains individual and team discipline and control 1 2 3 4 5 N/A
2. Preparation/ Organization of practices (specific training objectives, 1 2 3 4 5 N/A

individual and group instruction, maximize use of time…)

1. Is well versed and knowledgeable in matters pertaining to the sport 1 2 3 4 5 N/A
2. Is prompt and consistent in meeting team for practices and games 1 2 3 4 5 N/A
3. Is familiar with each student's physical examination and is aware 1 2 3 4 5 N/A

of the student-athlete's medical history.

1. Utilizes current technology along with providing quality instruction 1 2 3 4 5 N/A

on coaching techniques.

1. Provides an atmosphere of cooperation in being receptive to 1 2 3 4 5 N/A

suggestions and criticism.

1. Follows proper procedure for purchase of equipment 1 2 3 4 5 N/A
2. Works with the athletic director **prior to notifying** booster club of 1 2 3 4 5 N/A

his or her program's needs.

1. Cooperates with athletic director in regards to submitting participant 1 2 3 4 5 N/A

and eligibility lists, athletic permits and medical evaluation forms,

year-end reports, and other information relative to his or her coaching

assignment.

1. Attends coaches' meetings pertaining to his or her sport or scheduled 1 2 3 4 5 N/A

by the athletic director.

16. Is aware of student/athletes’ academic standing. 1 2 3 4 5 N/A

17. Conducts preseason meeting(s) to inform parents of expectations, 1 2 3 4 5 N/A

 responsibilities etc…

Comments from the evaluator:

The signatures indicate that the coach and the athletic director discussed this evaluation. It does not necessarily denote agreement with all factors of the evaluation. The coach may attach any comments about the evaluation or the season in general.

Coach's Signature Date

Athletic Director's Signature Date